

JOB DESCRIPTION

Job Designation/ Service	Grounds Maintenance
Responsible to	Estates and Facilities Managers
Direct reports:	0
<p>Introduction:</p> <p>Due to our continued growth, we are looking for an additional experienced grounds maintenance operative to join our existing team. Primarily, the role involves grounds maintenance work such as lawn care and cutting, weed control, hedge trimming, strimming, and leaf clearance.</p> <p>The role will also include general grounds improvements, such as fencing, repairing broken paving, and remodelling spaces.</p> <p>In addition, general building maintenance skills would be beneficial for when severe weather prevents external working. The role also includes some preventative winter maintenance work, such as clearing gutters, gullies, and drainage systems.</p> <p>This is a permanent, full-time role, with working hours of Monday – Friday 9-5. The role is based throughout Cumbria and the Northeast, with a van, plant and workwear provided. There is plenty of opportunity for training and development. The annual salary for the role is £28,000.00, which also includes a package of staff benefits and a workplace pension scheme.</p>	

Main Responsibilities and Specific Outcome Area's:

Working with A Wilderness Way offers the opportunity for you to truly make a difference to children's lives. We are recruiting a grounds maintenance operative to join our friendly and skilled team. Our properties are children's homes and creating safe comfortable environments is what this role is all about.

We are ideally looking for someone with strong all-round grounds maintenance and general maintenance skills. Relevant qualifications are great, but practical experience in a similar role is more important. Experience in operating a variety of equipment including grounds maintenance plant and machinery, power tools and small hand tools is essential, with the ability to perform basic internal maintenance tasks.

We are looking for someone who:

- Is enthusiastic, tenacious and has a strong attention to detail.
- Comfortable using a variety of plant, machinery, and tools.
- Can trouble shoot.
- Happy to 'roll their sleeves up' and get stuck into helping with all aspects of our maintenance teams jobs.

Our teams are based across several sites throughout Cumbria and the Northeast, therefore a full driving licence and access to your own vehicle is essential.

- Work safely following all HSE requirements, identifying risks and operating within safe systems of work and be accountable for compliance with the Health and Safety at Work Act and COSHH regulations. There is an emphasis on working safely due to the nature of our properties and the children living within them.
- Work within the maintenance team and escalate any concerns to the Estate and Facilities manager.

- Review works being carried out by third party contractors - checking quality of tasks being undertaken and reporting back to Estate and Facilities manager any concerns. Assist the Estates and Facilities manager with obtaining quotations for planned programmes of work by third parties.
- Manage plant and equipment and assist with maintenance and servicing of items.
- Manage your own maintenance schedule of works to ensure smooth resolution of requests in a cost effective and timely manner, prioritising safety issues. You will be responsible for carrying out regular checks on our properties grounds and identify any H&S or quality issues.
- Ability to work under pressure.
- Carry out repair works following damage to external grounds and building infrastructure.
- Friendly and approachable with previous experience of working in a ground's maintenance role.
- Keep high standards in and around the properties, ensuring a pleasant and comfortable environment.
- Communicate effectively to all management and contracting personnel.
- Reliable and Flexible.
- Work to a high standard and in a timely manner.
- Work effectively using a PDA for logging maintenance jobs, emails, electronic calendars, and company processes.

General Statement

The above duties and responsibilities do not include or define all tasks that may be required by the post holder. The duties and responsibilities may vary without changing the general character of the duties or the level of responsibility entailed.

Health and Safety

A Wilderness Way Ltd aim to provide and maintain a positive, safe, and healthy working environment for our employees. In support of this, all employees are required to take reasonable care of themselves and others who may be affected by their actions as well as comply with Health and Safety regulations and other requirements.

Equal Opportunities

A Wilderness Way Ltd supports Equal Opportunities in Employment and opposes all forms of unlawful discrimination on grounds such as colour, race, nationality, ethnic or national origin, sex, marital status, disability, sexual orientation, religion or belief and age. You are expected to comply at all times to the Company's EO Policy and Guide to Equality document.

Safeguarding

AWW Ltd is committed to safeguarding and promoting the welfare of those individuals covered by regulated activity and expects all staff to share this commitment. It is an essential requirement that staff are aware of AWW Ltd's safeguarding procedures and staff have a duty to ensure they attend training to enable them to recognise the indicators for concerning behavior and receive safeguarding supervision as appropriate.

Person Specification

Qualifications:	Essential	Desirable
<ul style="list-style-type: none"> • Essential – Previous grounds maintenance training and evidence of courses specific to grounds maintenance equipment 	✓	
<ul style="list-style-type: none"> • Desirable – CSCS card 		✓

<ul style="list-style-type: none"> • Pesticide training 		✓
Knowledge and Experience		
<ul style="list-style-type: none"> • Minimum of 2 years grounds maintenance experience is essential 	✓	
<ul style="list-style-type: none"> • Experience in using all types of grounds maintenance plant and equipment, such as ride on lawn mowers, push mowers, strimmer's, hedge trimmers, leaf blowers etc 	✓	
<ul style="list-style-type: none"> • Experience within general grounds maintenance, such as fencing, repairing broken paving, and overhauling external areas 	✓	
<ul style="list-style-type: none"> • Additional experience in general building maintenance would be desirable, for when harsh weather prevents external working 		✓
<ul style="list-style-type: none"> • Used to working with basic computer systems and software. Job recording on PDA's, emails, and basic spreadsheets 	✓	
<ul style="list-style-type: none"> • Up to date technical knowledge and familiar with building regulations 	✓	
Personal Qualities		
<ul style="list-style-type: none"> • Punctual and reliable 	✓	
<ul style="list-style-type: none"> • Proactive approach towards health and safety 	✓	
<ul style="list-style-type: none"> • Excellent attention to detail being passionate about the quality and finish of your work 	✓	
<ul style="list-style-type: none"> • Good organisational skills and able to work to a programme of works as well as working flexibly. 	✓	
<ul style="list-style-type: none"> • Experience of working within a child focused environment, such as schools or care environments is desirable 		✓
<ul style="list-style-type: none"> • Ability to work on own, but also to work as part of the wider maintenance team with a helpful friendly can-do attitude 	✓	
Skills and Abilities		
<ul style="list-style-type: none"> • Ability to think for yourself and solve task related problems 	✓	
<ul style="list-style-type: none"> • Maintaining up to date knowledge on legislative development 	✓	
Other work-related requirements		
<ul style="list-style-type: none"> • Ability to support the core values of A Wilderness Way. 	✓	
<ul style="list-style-type: none"> • To have an understanding of and positive belief in the promotion of inclusion and equal opportunities for all. 	✓	
<ul style="list-style-type: none"> • Willingness to undergo a satisfactory enhanced DBS check and to register with the DBS Update Service OR hold a satisfactory enhanced DBS check for the correct workforce plus existing registration for the Update Service 	✓	
<ul style="list-style-type: none"> • Full UK manual driving licence holder, preferably with no more than 6 points. 	✓	